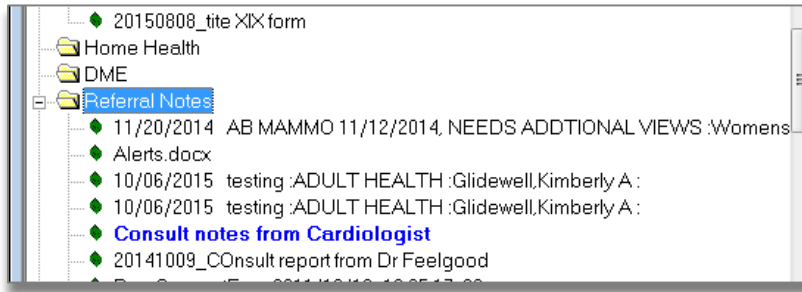
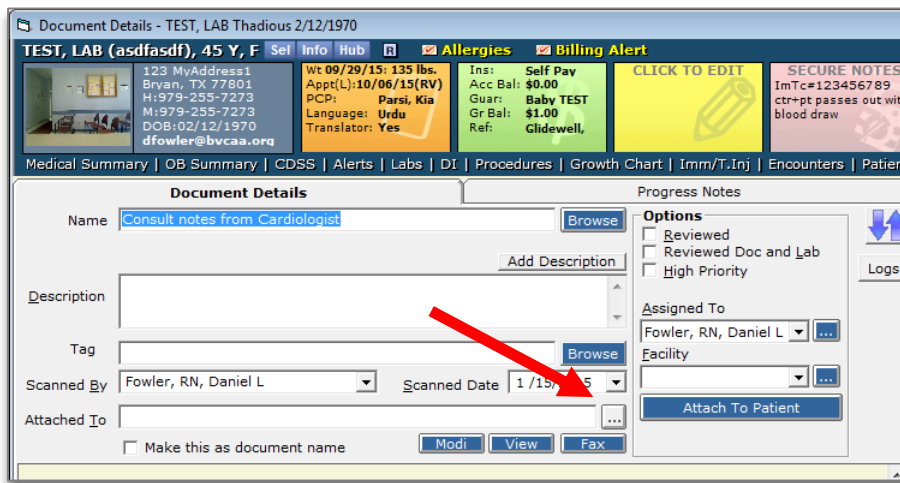


Received consult notes can be attached directly to the Outgoing Referral by the following steps:

The un-reviewed Consult Note has to be filed in the *Referral Notes* section of Patient Documents



To attach this document, open the Consult Note to show *Document Details* and click on the ellipsis (...) beside the *Attached To* box



The Referrals for screen should open, highlight the referral that you want to attach the notes to

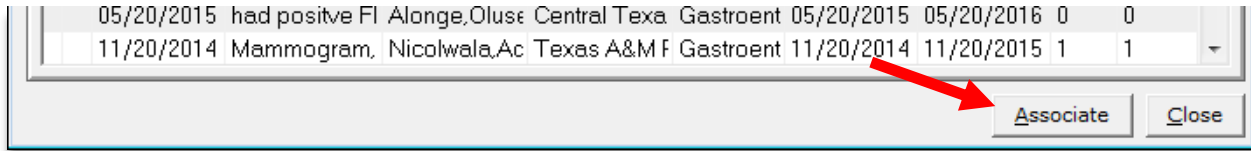
Referrals for TEST, LAB Thadious

Patient TEST, LAB Thadious

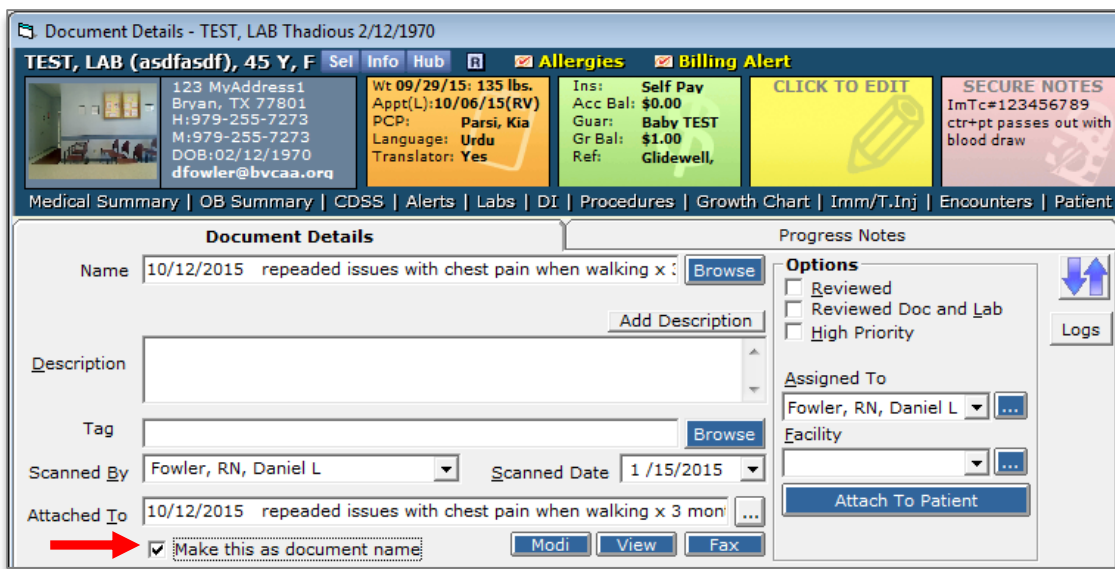
New Update Delete

Incoming				Outgoing					
Date	Reason	Referral From	Referral To	Speciality	Start Date	End Date	Allow	Used	
10/12/2015	repeated issu	Glidewell, Kir		Cardiolog	10/12/2015	10/12/2016	0	0	
10/06/2015	sdfsdf	Clarke, Brend		Family Pri	10/06/2015	10/06/2015	0	0	

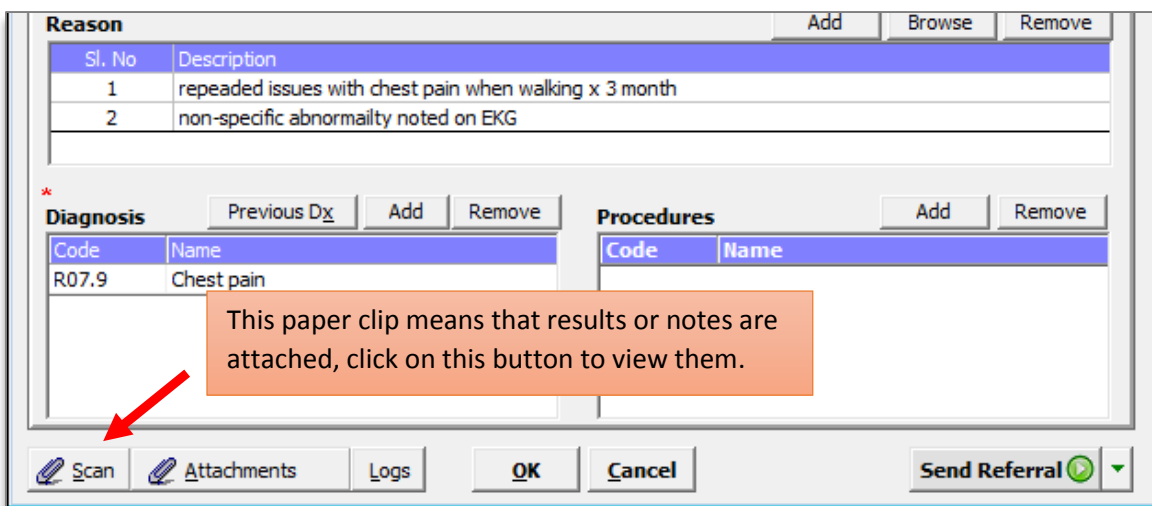
Then click on the "Associate" button at the bottom of the same page. Page should close.



You should now see in the *Attached To* box, the referral that this note is now attached to. If desired, you can click on the *Make this as document name* and it will automatically update the document name and dating format.



What is listed in the Reason section of the referral will be the name of document (if the *Make this as document name* option is used)



Mark referral as “Addressed” and send consult note to provider’s “D” jellybean with note in the *Discription* window (this is how we deal with labs and DI):

Document Details - TEST, LAB Thadious 2/12/1970

**TEST, LAB (asdfasdf), 45 Y, F** Sel Info Hub Allergies Billing Alert

123 MyAddress1  
Bryan, TX 77801  
H:979-255-7273  
M:979-255-7273  
DOB:02/12/1970  
dfowler@bvcaa.org

Wt 09/29/15: 135 lbs.  
Appt(L):10/06/15(RV)  
PCP: Parsi, Kia  
Language: Urdu  
Translator: Yes

Ins: Self Pay  
Acc Bal: \$0.00  
Guar: Baby TEST  
Gr Bal: \$1.00  
Ref: Glidewell,

CLICK TO EDIT

SECURE NOTES  
ImTc#123456789  
ctr+pt passes out with  
blood draw

Medical Summary | OB Summary | CDSS | Alerts | Labs | DI | Procedures | Growth Chart | Imm/T.Inj | Encounters | Patient D

**Document Details** Progress Notes

Name 10/12/2015 repeaded issues with chest pain when walking x : Browse

Add Description

Description Fowler, RN,Daniel L 10/15/2015 06:11:38 PM CDT > Consult notes attached to referral and referral marked as "Addressed"

Tag Browse

Scanned By Fowler, RN, Daniel L Scanned Date 1 /15/2015

Attached To 10/12/2015 repeaded issues with chest pain when walking x 3 mon

Make this as document name

Options

- Reviewed
- Reviewed Doc and Lab
- High Priority

Assigned To Fowler, RN, Daniel L

Facility

Attach To Patient

Modi View Fax