#### BRAZOS VALLEY COMMUNITY ACTION AGENCY, INC.

### **Health Services**

## **Procedure Manual**

Procedure Subject/Title: Use of Private Stock Vaccine

Applicability: All BVCHC Clinic Sites

Purpose: To ensure that vaccines are utilized for the proper clients.

# NOTE: ALL SITES WILL COMPLY WITH THESE PROCEDURES. AII SITES REPORT THROUGH AN AGENCY COORDINATOR.

#### Procedure:

- 1. Private Stock Vaccines are to be used for patients of any age with private insurance that has vaccine coverage or Medicare.
- 2. Patients 18 years and older and without insurance can use the Private Stock Vaccine if they agree to pay for the cost of the vaccine.
- 3. Patients should be notified of the cost of the vaccine prior to administering the vaccine.
- 4. Private vaccine cannot be used for patients that are eligible for Texas Vaccines for Children.